

Committee(s): Health and Social Care Scrutiny Committee – For decision	Date(s): 26 February 2020
Subject: Annual Review of the Committee's Terms of Reference	Public
Report of: Town Clerk & Chief Executive	For Decision
Report author: Chloe Rew Committee & Members Services Officer	

Summary

As part of the implementation of the 2011 Governance Review, it was agreed that all Committees/Boards should review their Terms of Reference Annually. This will enable any proposed changes to be considered in time for the re-appointment of Committees by the Court of Common Council in April.

Recommendation(s)

Members are asked to:

- review the existing terms of reference as outlined in Appendix 1 and consider any changes;
- consider the frequency of their meetings going forward, which is currently 3 times per year.

Appendices

- Appendix 1 – Terms of Reference of the Health and Social Care Scrutiny Committee (Order of the Court – April 2019)

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